

Aylesford Parish Council

Finance Advisory Sub Committee

Minutes of the Meeting held on Tuesday 5 May 2026 in the Aylesford Parish Council Offices, Aylesford

Present: Councillor Mrs Eves (Chair) and Councillors, Miss Anderson, Mrs Birkbeck, Balcombe, Chapman, Mrs Gadd, Gledhill, Ludlow, Netzel, Sharp, Shelley, Smith and Mrs Waters.

Melanie Randall (Clerk of the Council)

1. Apologies for Absence

Apologies for Absence from Councillors Fuller, Ms Oyewusi, Rillie and Sullivan were received, and the reasons for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 7 April 2026

It was **Resolved** that the Minutes of the meeting held on 7 April 2026 be approved as a correct record and signed.

4. Any Matters Arising from the last Minutes

There were no Matters Arising.

5. S:137 Donation Requests

There were no requests.

6. Grant Requests

There were no requests.

7. Internal Audit Report – Year End 31 March 2026

The Clerk reported that no issues had been identified within the Internal Audit Report. No Action Plan is needed.

The Chair thanked both the Clerk and the Administration Assistant for their dedication in maintaining a high standard of financial management and ensuring all procedures and records were kept in good order throughout the year.

8. Any Other Correspondence

There was no Other Correspondence.

9. Duration of Meeting

8:23pm to 8:25pm.